

Pittsburgh Marriott City Center

EFFECTIVE May 14th, 2012

DEPARTMENT		STEELHEAD BRASSERIE RESTAURANT		
1	ROOM SERVICE SERVER	F/T	PM	Must be able to set orders for Room Service, run orders to rooms per Marriott specifications, tray removal from floors, stock and supply area. Must have good communication skills. Must be able to carry, lift, pull, push 20 lbs, and stand for an 8 hour shift.
1	BARTENDER	F/T	Flexible	Responsible for serving food, alcoholic beverages and appetizers with Marriott and Steelhead standards. Set-up, stock and clean wine bar area. Must be able to stand and walk for 8 hours, carry and lift cases of wine, beer, and have good communication skills. Previous bartending/serving experience required, knowledge of wine a plus.
2	RESTAURANT SERVER	F/T	PM	Provide service to our guests in the restaurant with the Marriott and Steelhead standards. Service of food and beverage, stocking supplies and cleaning the Restaurant. Must be able to stand and walk for an 8 hour shift, and have good communication and customer service skills. Food and beverage experience is preferred.
1	HOST/HOSTESS	F/T	AM	Will greet and seat guests, as well as take reservations, set the floor for dinner. Must have good customer service skills and be able to stand and walk for an 8 hour shift. Need to be able to communicate professionally with guests. Food and beverage experience preferred.
2	DINING ROOM ATTENDANT	F/T	AM	Maintain cleanliness of dining room, reset and set for 3 meal periods. Run food to tables and stock supplies. Must be able to lift and carry 20 lbs., as well as stand and walk for 8 hours.
DEPARTMENT		HOUSEKEEPING		
2	LOBBY ATTENDANT	F/T	AM	Responsible for maintaining the lobby, G level, and 2nd floor of the hotel. Needs to clean and maintain all items and surfaces in designated area's, ensuring hotel's standards of cleanliness. Must have excellent customer service skills and attention to detail. Will need to push, pull, carry at least 50 pounds and stand and walk for an 8 hour shift. Previous experience in cleaning public areas a plus.
1	HOUSE PERSON	F/T	AM/PM	Clean and maintain all corridors, vending areas, elevators and areas on guest room floors, ensuring hotel's standards of cleanliness. Provide linen supplies for Room Attendants and stock floor closets. Deliver items requested by guests and floor supervisor.
2	GUEST ROOM ATTENDANT	F/T	AM/PM	Housekeeping experience needed. Must be able to clean guest rooms as assigned and ensure the confidentiality and security of all guest rooms. Must perform duties with attention to detail, speed, accuracy and courtesy. Will need to push, pull, carry at least 50 pounds and stand and walk for at least an 8 hour shift.
DEPARTMENT		FRONT DESK		
1	FRONT DESK SUPERVISOR	F/T	11 PM - 7 AM	Must have excellent customer service skills, phone and problem solving skills. Also, must possess leadership skills and knowledge of front desk operations. Must be able to stand for at least an 8 hour shift and lift up to 50 lbs. Responsible for cash handling.
DEPARTMENT		STARBUCKS		
1	BARISTA	P/T	Flexible	Serve, prepare coffee beverages, maintain smooth operation in coffee shop. Must have excellent customer service skills cash handling and previous retail experience. Position requires individuals with an upbeat and outgoing personality. This position may be part-time.
1	LEAD BARISTA	F/T	Flexible	Responsible for running the shift, directing associates to specific job duties. Maintain inventory and order product as well as to ensure that the entire store is up to Starbucks/Marriott standards. Must have cash handling experience and problem solving skills.

EQUAL OPPORTUNITY EMPLOYER M/F/D/V

The Marriott Pittsburgh City Center & Shaner Corp. does not discriminate on the basis of any protected group classification under the federal, state or local laws.

The Job Hotline at the Marriott Pittsburgh City Center is 412-918-1343

PLEASE APPLY FOR THE POSITIONS THAT ARE LISTED ABOVE ONLY, THANK YOU!

WE ACCEPT APPLICATIONS, MONDAY, WEDNESDAY AND FRIDAY FROM 1 P.M. TO 4 P.M. IN THE HUMAN RESOURCES OFFICE.